

**GRAYS HARBOR COUNTY: CHEHALIS BASIN LEAD
ENTITY**

NOTICE FOR CONSULTANT SERVICES

Chehalis Basin Lead Entity solicits interest from consultants with expertise in document formatting and design. Applicants will be considered for the following projects:

- **Report layout and design - Newaukum Pilot Watershed Restoration Plan**

Services will be provided to complete formatting and layout of an approximately 30-page report including text, appendices, and maps.

By finalizing this plan for a sub-basin-specific watershed restoration strategy, this task helps the Lead Entity meet its scope of work Task 1.5. “Emerging science and improved strategies should inform how projects are developed and how project implementation can best be supported. Adaptive management of priorities and strategies ensure concurrent involvement with emerging information.”

Term of contract: August 29, 2022- December 30, 2022.

Applications due August 15, 2022.

More information about the Chehalis Basin Lead Entity can be found on this website: www.chehalisleadentity.org. Information on the state’s Lead Entity program can be found: https://www.rco.wa.gov/salmon_recovery/lead_entities.shtml

The selection of consultants for this project will include an evaluation of the following factors:

- Format and design experience (50%)
- Example work product quality (30%)
- Record of completing tasks on time and on budget (20%)

Grays Harbor County encourages disadvantaged, minority, and women-owned consultants to respond.

Consultants desiring consideration shall submit an electronic copy consisting of a **letter of interest** (limit to 2 pages), **statement of qualifications** (limit statement to 2 pages. You may refer to a website with examples of your work, or provide report examples), **billing rate** and **references** to kharma@chehalisribe.org. Address letters to Attn: Kirsten Harma, Watershed Coordinator, c/o Grays Harbor County, 100 W. Broadway Suite 1, Montesano, WA 98563. Selection will begin the third week in August.

Arrangements to reasonably accommodate the needs of special classes of citizens, including handicap accessibility or interpreter, will be made upon receiving twenty four (24) hour advance notice to Jenna Amsbury, ADA Coordinator, at (360) 249-4144.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Any Questions regarding this solicitation should be directed to Kirsten Harma, Watershed Coordinator, (360) 488-3232 or kharma@chehalistrike.org