
HABITAT WORK GROUP OCTOBER 7, 2011 MINUTES

In attendance:

Lee Napier, Grays Harbor County Lead Entity Coordinator
Bruce Treichler
Janel Spaulding, Chehalis Basin Partnership Watershed Coordinator
Bob Burkle, WDFW
Jamie Glasglow, Wild Fish Conservancy
Miranda Plumb, USFWS
Ann Weckback, Lewis County
John Kliem and Debbie Holden, CCS

The Chair, Bob Amrine was absent. At his request, Lee Napier called the October, 2011 meeting of the Habitat Work Group to order.

BYLAWS

RCO requires individual lead entities to have bylaws (see *Lead Entity Self-Assessment Checklist*). The Habitat Work Group has been operating 10 years loosely following the bylaws of the Chehalis Basin Partnership together with a more formal process for review of habitat projects. While reviewing the Lead Entity Self-Assessment Checklist and noting the growth of the Habitat Work Group, the Lead Entity Coordinator suggested it was time to re-examine and possibly develop bylaws unique to the Habitat Work Group. Development of the bylaws provides the group the opportunity to examine how it operates (10 years after inception), including how it evaluates and prioritizes Salmon Recovery Grant applications.

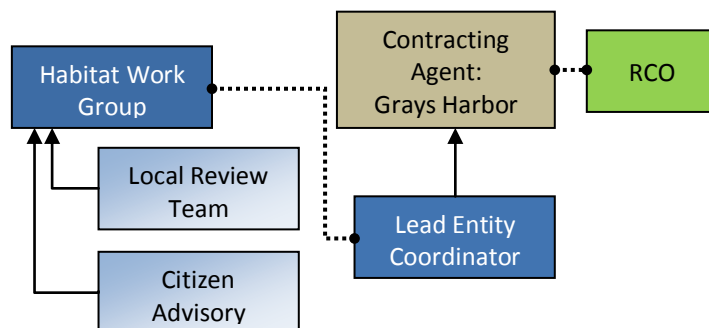
About Bylaws

Bylaws are a set of rules adopted by an organization or group for governing its own meetings or affairs.

There are three types of rules within bylaws:

- Definition of organizational structure
- Description of rights and duties of members
- Description of decision-making process

Diagram of Our Organizational Structure



The Habitat Work Group advises the actions of the Lead Entity. Grays Harbor County is the Contracting Agent and serves as the intermediary between the Habitat Work Group and the Washington Recreation and Conservation Office (RCO). The Lead Entity Coordinator, while assisting the Habitat Work Group in its work, reports to the Contracting Agent. RCO provides funding to individual lead entities, manages the Salmon Recovery Grant program, and staffs the Salmon Recovery Funding Board (SFRB).

Organization of the Draft Bylaws

A draft copy of the bylaws distributed to the group at the meeting were organized into eight sections:

- Section 1: Name
- Section 2: Purpose and geographic area
- Section 3: Organizational Structure
 - Habitat Work Group
 - Local Review Team
 - Citizen Advisory Group
 - Contracting Agent
 - Lead Entity Coordinator
- Section 4: Meetings
- Section 5: Voting
 - Method
 - Decision Tool
- Section 6: Member Code of Conduct
- Section 7: Membership
- Section 8: Definitions

Group Discussion Points on Bylaws

Section 1: The organization name should be the Chehalis Basin Lead Entity.

Section 3: Membership of the Local Review Team should include requirements of RCW 77.85.050; remove the term “technical” from the draft

Section 3: The Local Review Team recommends a Habitat Project List for inclusion on the Habitat Work Schedule

Section 3: The Citizen Advisory Group section should include language that the project review process is described in the Chehalis Basin Habitat Restoration and Preservation Strategy for WRIA 22 and 23

Section 5: Voting language should change to reflect these bylaws will require a vote of two-thirds majority of all voting to amend bylaws or for excluding a project from moving forward during a Salmon Recovery Grant application cycle

Section 7: Updated membership list

An amended version of the bylaws will go out to Habitat Work Group members before the next meeting. A vote on their adoption is expected at that time.

Anchor Workshop October 19

Anchor Environmental will be holding a project workshop on October 19 at the Veterans Memorial Museum in Chehalis. Attending HWG members discussed not supporting specific projects until the group as a whole had the opportunity to consider what further action to take.

HABITAT WORK GROUP – CONCEPTUAL PROJECT COMMITTEE
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JAMIE GLASGOW – WILD FISH CONSERVANCY (WFC)

Allen Creek Restoration Project

With this project WFC proposes to restore a 2,100 foot long reach of Allen Creek. This will be accomplished by abandoning the 1,600 foot long ditched section of Allen Creek that runs adjacent to Case Road, and restoring flow to its historical location in a sinuous 2,100 foot long channel. Within the newly restored channel the WFC will maximize instream and riparian complexity using large woody debris and extensive riparian plantings and restore, to the extent possible, the natural processes that create and maintain the suite of habitat conditions that existed historically.

Through outreach and education, this demonstration project will show neighbors and others that healthy streams and rural living / agriculture are not mutually exclusive. There are many other similar opportunities within the greater Beaver Creek watershed and throughout the Chehalis – with this project the WFC hopes to stimulate landowner support for additional projects.

MEGHAN TUTTLE – RAYONIER

The special guest of the committee was Meghan Tuttle, Land Use Supervisor for Rayonier.

Meghan Tuttle
Land Use Supervisor
U.S. Forest Resources/Pacific Resource Unit
116 Quillayute Road
Forks WA 98331
360-374-7209

Within WRIA 22-23, Rayonier has extensive property holdings in the Wishkah subbasin, intermixed among USFS lands near Donkey Creek (Humptulips), and in Hoquiam-Aberdeen area near Ocean Shores and Westport. Ms. Tuttle pointed out that Rayonier

- Is particularly interested in orphaned roads – those existing before forest regulations passed in 1974 and that have had no activity since then. Timber companies are not liable or expected to fix problems with those roads. On Rayonier lands, many are old logging railroads, full of blockages, deep fills (Grisdale Project) and slope roads with sediment delivery potential.
- Has a list of projects and could bring RMAP list of projects next meeting.
- Needs excel spreadsheet of the Chehalis Basin barrier culvert ranking to put the two lists together to see where Rayonier projects and our projects intersect.

Ms Tuttle discussed several potential projects. The HWG will work with Rayonier in getting these projects on the HWS and identifying potential project sponsors.

The committee agreed to invite Jarred Figlar Barnes at the next meeting.